

FoBM Committee Meeting Minutes - Monday 8th July 2013

Agenda Item	Minutes	Actions
Opening formalities		
Attendees	Richard Freeman, Arnold Gill, Malcolm Leyland, Debbie Heeley, Mike Lawson, David Sturge	
Apologies	Elin Pheasant, Paul Marfell, Heather Howes	
AOB	<p>Agenda item for next month re walkers are welcome launch on 19th October at 10am. Speakers in the morning and walks in the afternoon, what are we doing for representation.</p> <p>Baildon Green update: a breakdown of plants covering the green has been issued and is an in-depth survey. A few issues were raised mainly that it would be difficult to carry out and also the source of funding which could inhibit the likelihood of it going ahead.</p> <p>Heather had made a request to have a bench in memory of her son who died approximately 2 months ago. One needs replacing at the top Eaves car park which is ideal as it is a direct replacement for one previously placed by the council and the action has already been agreed by Richard. A plaque will be placed on the replacement bench.</p> <p>Malcolm raised the issue of the condition of the car parks and something needs to be done. It was suggested rather than tarmac we should revisit the suggestions by Elin as a friendlier alternative.</p> <p>A neighbourhood forum is taking place at Ian Clough on 6th July at 7.30pm. This is for Baildon Parish Council to say what they do and being accountable. Suggested FoBM members to attend the meeting and raise the issue of car parks.</p> <p>David suggested it would be useful to have an overall plan of the off road car parks which would include the tank turning circles.</p>	<p>Action re previous minutes re car park improvements</p> <p>David to collate an overview</p>

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<p>Minutes of the last meeting including update on agreed actions</p>	<p>Minutes of previous meeting although typed, unfortunately were not circulated round to everyone due to holidays and a misunderstanding.</p> <p>It was agreed for last 2 months minutes to be approved and signed and registered with Heather, along with any other minutes not filed with Heather.</p> <p>Accounts provided for year ending 2012, all agreed and signed by David and Arnold. To be filed by Debbie with bank statements.</p> <p>Path must be completed by December 2013</p> <p>Report re path completion to be submitted to Town Council by March 2014</p> <p>Mike confirmed Malcolm's walk was well received and contributed £27 charging £2 per person or £5 if included a book. Malcolm and Mike sold an extra 2 books each.</p> <p>Mike also advised that 40 books had been picked up from Louise Brown and will drop Louise an email to say thank you and that the book is being well received.</p> <p>David to forward further funding on book sales</p> <p>It was agreed that all risk assessments need to be filed and kept with the secretary. A new risk assessment needs to be carried out by Alison Tymon. Mike agreed to discuss this with Alison. Malcolm raised the issue of people leaving an event and they need to be aware they are then their own responsibility once they have left the group.</p> <p>Richard confirmed the risk assessment for bracken strimming had been carried out and would need to be renewed annually. It needs to be viewed and signed by those people attending and at other events certain points would have to be raised where necessary. The litter pick assessment has yet to be carried out.</p> <p>We need a copy of the risk assessment from BOG.</p> <p>Update on summer fair. Mike advised there will be a mini carnival by Baildon pre school association. He will provide details and circulate dates etc</p>	<p>David to complete</p> <p>December 2013</p> <p>March 2014</p> <p>Mike to email Louise</p> <p>Mike to contact Alison</p> <p>Action needs picking up</p> <p>Action to ask Paul</p>

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Treasurer's Report	Balance as at 4th July is £950.59. This does not included funding now received from the Town Council for the path, an amount of £2725 or the amount paid out for insurance and Baildon Link.	
Committee activities and proposals		
Acrehowe Cross	Malcolm and Mike went to visit area and possible site. There is a suitable bolder to take a plaque on the site. They are currently arranging with Eddie Nash to use geophysics to try and establish location, they would be hoping to find stone work in the ground. All agreed it was a good way forward in order to obtain definitive information on the site.	Malcolm to arrange date with Eddie
Bracken control & Management	<p>Malcolm advised the bracken is dead from spraying along with the 3 areas on the Glen however where there had been bracken the areas are now being colonised by willow herb.</p> <p>Weed wipe is approximately 75% successful using round up. He expects to be doing more bracken control at the end of the year as they can under licence spray for 160 days of the year.</p> <p>The most affective way of carrying the bracken control out is with a quad bike with spraying equipment attached, (anyone got one.....)</p> <p>David advised notice in T&A re bracken control work to restart on Friday. David to email Bees as burning could damage archaeological points and the peat etc.</p> <p>He also confirmed there had been some new archaeological sites issued by Mike Short who is working for Louise Brown, they are posted under carved stone investigations (CSI) so would be useful for Richard to avoid certain areas. Paul has posted the new sites on our website. There is also a cairn located up sconce which has previously not been identified.</p> <p>Malcolm advised a meeting with Richard re bracken is a low priority as Richard is so busy at present. He also has another 7 paths to do as well as ours.</p> <p>Agreed to look at the path down to the Scout hut from the third green in September as looks fine at present. Also as equipment and weed wipe being supplied by Countryside Services then we should be covered by them and their risk assessments.</p> <p>All strimmers have been serviced and all equipment is currently with Malcolm.</p>	

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Paths & Access	<p>Cheque has now been received for the path extension.</p> <p>There are 3 conditions of the funding that we must complete.</p> <ol style="list-style-type: none"> 1. Funding must be spent within 6 months 2. A report to be completed within 9 months and forwarded to the Town Council 3. Any publicity carried out must mention the Town Council as providing funding. <p>David advised he had walked the route with Richard and all was agreed. Malcolm to be with Richard on Thursday so will prompt for a date for works to start.</p> <p>Report of a quad bike is being followed up by Sergeant PC James Firth. David reported of someone parked up by the agar so hopefully will also be pursued. Mark Scrimshaw had advised that off road parking would probably not be dealt with however those individuals driving around on the moor would be taken seriously.</p> <p>For those camping on the moor, there is not a lot we can do about it</p>	<p>Diarise Dates for conditions 1 & 2 to be completed by</p>
Calendar of events	<p>Thursday 11th July 7pm starting from Low Springs, people to meet there</p> <p>Thursday 18th July 7pm start by Crooks Farm, meeting at the start of the lane.</p> <p>Volunteers welcome.</p>	<p>Paul to put on website</p> <p>Risk assessment to be seen and signed</p>
Membership communications	<p>No further increase in members</p>	

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Next meeting		
Date & time of next meeting	Monday 12th August 7pm Baildon Club. Discussions in the bar afterwards	
Agreement of actions		